Page 28

The Potter Township Supervisors held a Regular Business Meeting on Wednesday, August 9, 2017 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:01 pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Solicitor:

Engineer: Dan Sell Secretary: Linda McCoy

Visitors: Tim Wetzel, Casey Harrington, Captain Jon Hall, Lauren Patton, George Barnes, Terri

Baumgardner, Billy Winkle

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED MOTION TO APPROVE THE MINUTES OF THE JUNE 28, 2017 REGULAR BUSINESS MEETING.

Ms. Matsco, Mr. Shamp, Mr. Cwynar, Mr. Mike Jones and Ms. McCoy met with GHRIP representatives at the Township building on July 19<sup>th</sup> to discuss a cooperative agreement among the five townships.

Ms. Matsco explained that the GHRIP co-op among the townships was originally a handshake agreement regarding ownership and sharing of road equipment. She stated that the meeting went very well, discussing an ordinance for an intergovernmental cooperation agreement among the townships with annual meetings to assess the equipment.

Ms. Matsco and Ms. McCoy met with Shell representatives and Chief Barry Kramer at the Township building on August 3<sup>rd</sup> to discuss the police contract among Potter, Shell and the CTPD.

## **CITIZENS:**

Ms. Harrington informed the Board about the eclipse viewing scheduled at the Tank Farm on Monday, August 21<sup>st</sup>. She will have ISO approved glasses for viewing the eclipse and the local boy scouts will be selling drinks and snacks.

Ms. Harrington also talked about the 'Little Free Library', a nonprofit organization that encourages a free library book exchange in local communities. Some communities have built a lending library for their residents. She thought maybe the boy scouts would be interested in building a lending library for Potter Township.

#### **OLD BUSINESS:**

MOTION: Earl Shamp

SECOND: AI Cwynar

MOTION CARRIED

MOTION TO RATIFY THE SIGNING OF THE MASTER CONSULTING SERVICE AGREEMENT BETWEEN POTTER

TOWNSHIP AND STROMBERG/GARRIGAN & ASSOCIATES ON JULY 19<sup>TH</sup> TO PROVIDE PLANNING AND DESIGN

SERVICES FOR THE POTTER TOWNSHIP TANK FARM RECREATION AREA PROJECT.

The Agreement was signed at the July 19<sup>th</sup> public work session.

## **NEW BUSINESS:**

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED MOTION TO AUTHORIZE A JOINT ADVERTISEMENT OF AN ORDINANCE TO ENTER INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT BETWEEN THE TOWNSHIPS OF GREENE, HANOVER, INDEPENDENCE, RACCOON AND POTTER.

## SOLICITOR:

There was no report.

# **ENGINEER**:

Mr. Sell informed the Board that he received Subdivision / Lot Plan Consolidation No. 3 from Shell for review. He has spoken to Jim Bertram from Keystone Surveying about this Subdivision. He also stated that all of his comments for the LePetomane XXIII, Inc. Subdivision Plan No. 1 have not been satisfied.

Ms. Matsco, the Board and Mr. Sell had a discussion regarding Weavertown and Nova's interest in the capacity of the Center Township Water & Sewer plant.

Page 29

# **PLANNING COMMISSION:**

Ms. Patton stated that the Planning Commission will be meeting on Thursday, August 17<sup>th</sup> to review the Subdivision / Lot Plan Consolidation No. 3 from Shell and the Rental Ordinance Form. The Board and Ms. Patton discussed the different types of Rental Ordinance Forms and whether it should be a general form for all residents of Potter Township.

## FIRE DEPARTMENT:

There was no report.

#### **ROAD DEPARTMENT:**

Ms. Matsco stated that the Township is currently tar and chipping portions of Potter Township.

## **POLICE REPORT:**

Captain Hall stated that there would be more traffic on Route 18 (with some one lane closures) through Friday and possibly next week.

Ms. Matsco thanked Captain Hall and Dave Hagen (Potter Township Zoning Officer) for their work on local zoning issues.

#### **REAL ESTATE TAX COLLECTOR:**

Christie Floyd-Gabel submitted the June & July 2017 Real Estate Tax Reports to the Supervisors.

## TREASURER'S REPORT:

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF JULY & AUGUST.

The balance in the	General Fund Account is	\$349,374.48	Bills for this account totaled \$104,105.67
The balance in the	State Liquid Fuels Account is	\$14,118.37	Bills for this account totaled \$7,883.22
The balance in the	Capital Equipment Account is	\$84,627.65	There were no bills for this account
The balance in the	Escrow Money Account is	\$24,886.83	Bills for this account totaled \$90.00
The balance in the	Wage Tax Account is	\$60,018.03	There were no bills for this account
The balance in the	Public Safety Account is	\$1,815,071.54	There were no bills for this account
The balance in the	DCNR Grant Fund Account is	\$40,045.51	There were no bills for this account

# **ANNOUNCEMENTS:**

The Potter Township Annual Family Picnic will be held on Saturday, August 12<sup>th</sup> at 5:00 pm in the Township Park. Please mark your calendar for a fun 'LUAU' day with family, friends, good food & drink and fireworks!!

The Tank Farm Steering Committee will meet on Tuesday, August 15<sup>th</sup> at the Township building from 10:30 – noon.

The Planning Commission will meet on Thursday, August 17<sup>th</sup> at 7:00 pm in the Township building.

The Supervisors will hold a Work Session on Wednesday, September 6<sup>th</sup> at 6:00 pm.

The next Regular Business Meeting is scheduled for Wednesday, September 13<sup>th</sup> at 6:00 pm.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:29 PM.

Respectfully Submitted,

Linda McCoy, Secretary